

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
EXECUTIVE OFFICE OF THE MAYOR
OFFICE OF VICTIM SERVICES AND JUSTICE GRANT**



Justice Grants Data Measures

****The OVSJG Performance Measurement Initiative (PMI) is not intended to replace each grant's goals and objectives. Each application should detail goals and objectives that the potential grantee hopes to meet with the grant funding, during the grant period.****

The **justice grants data measures** that will be required for OVSJG grantees are:

New vs. Continuing

- **New** primary clients served (e.g. clients who began service during this reporting period).
- **Continuing** primary clients served (e.g. clients who began service during a prior reporting period but have continued receiving service in this reporting period).

Please differentiate clients as continuing or new based on the client's engagement with the program funded by the Justice Grants Division of OVSJG in previous fiscal years.

Client population served by this grant

- Returning citizens clients (post release)
- Juvenile clients
- Incarceration Reduction Amendment Act (IRAA)/Second Look Amendment Act clients
- Currently incarcerated clients

Unique new clients served, by client's stated gender

- Man/boy
- Woman/girl
- Self-identified as transgender woman/girl
- Self-identified as transgender man/boy
- Prefer not to say
- Unknown Gender
- Other

Unique new clients served, by client's stated sexual orientation

- Number of clients who self-identify as LGBTQIA+
- Number of clients who self-identify as straight/heterosexual
- Number of clients who prefer not to say
- Number of clients who did not disclose their sexual orientation
- Number of clients who were not asked for this information

Unique **new** clients served, by client's stated race or ethnicity¹

- White Non-Latino/Caucasian
- Black/African American
- African
- Hispanic/Latinx/Latino/a
- Indigenous/American Indian/Alaska Native
- Asian/Native Hawaiian/other Pacific Islander
- Two or more races
- Other
- Unknown

Unique **new** clients served, by client's age²

- <10
- 11-12
- 13-17
- 18-24
- 25-30
- 31-34
- 35-59
- 60-65
- 66 and older
- Unknown
- Other

¹ Based on classification used in Truman, J, Langton, L., and Planty, M. (2013). *Criminal Victimization, 2012*. Bureau of Justice Statistics

² Based on classification used in Truman, J, Langton, L., and Planty, M. (2013). *Criminal Victimization, 2012*. Bureau of Justice Statistics

Location of residence for each unique new client served each quarter. For the purposes of this performance measure, unique means one person. Sub-grantees may not count a person twice in this category even if that person received more than one service. Location of residence means the quadrant in which the client resides. If the client has a permanent address out of the District, there will be a category to capture that data. If the client has no fixed address, there will be a category to capture that data. While OVSJG will accept “Unknown” as a category, every effort should be made by the sub-grantee to determine the crime client’s location of residence.

Only the **new clients’** location of residence should be reported. Continuing clients should not have their location of residence reported.

- NE
- SE
- NW
- SW
- No fixed address
- Out of District
- Unknown

Waitlist for services. Sub-grantees should indicate if their organization has the capacity to have a waitlist. A waitlist would be established and maintained when services could not be rendered to a client at time of request. Any specific service provided by the sub-grantee may have a waitlist. A waitlist should include a procedure, including how potential clients are added to the waitlist, the order in which the clients are seen from the waitlist, and data points to measure length of waitlist and efficiency of services provided.

- Was a waitlist maintained for re-entry services this reporting period?
- If a waitlist was maintained, the total number of clients that were placed on the waitlist this reporting period
- Average number of days a client was on the waitlist

If a waitlist was not maintained for re-entry services this reporting period please indicate “no” and then enter with the “0” or “N/A” for the following questions.

“Average” number of days a client was on the waitlist will be calculated by dividing the aggregate number of days clients were on the waitlist by the total number of clients on the waitlist during this reporting period.

For example, Client A was on the waitlist for 10 days, Client B was on the waitlist for 5 days, Client C was on the waitlist for 15 days. The aggregate number of days clients were on the waitlist for this quarter was 30 days. There were 3 total clients on the waitlist this quarter. $30/3 = 10$. The average number of days a client was on the waitlist is 10 days.

Type of service provided to each unique client (primary and secondary) served with OVSJG funding each quarter. Sub-grantees should list a client under the type of service (or services) for which the client accessed or is accessing services right now.

For example, if a client is served in Quarter 1 and receives case management, and the same client is served in Quarter 2 and receives case management and mental health care, you only include mental health care in this reporting period since you already reported the case management in the prior reporting period.

- **Case management/Advocacy/Peer Navigator** - Providing information and personal support in clarifying options, learning or asserting rights, and accessing services to support recovery. Assessment, planning, facilitation, coordination, and advocacy with and/or on behalf of clients navigating the criminal/civil legal and social service systems; includes assistance identifying and/or accessing culturally and linguistically appropriate goods or services needed, and in accordance with clients' self-identified needs and goals.
- **Information and Referrals** - referring clients to services/resources outside of your organization and/or providing information/resources such as websites, pamphlets, contact information, verbal information, ect. to clients
- **Financial or Material Assistance** - Providing services to clients that result in a financial or material benefit.
- **Mental Health Services** -Treatment and care provided by mental health professionals for individuals. Services must be culturally appropriate, client-centered, and provided in a manner that is welcoming and appropriate to the needs of trauma survivors.
- **Housing** - Emergency or longer-term housing provided to client and their families when housing is needed as a direct or indirect result of re-entry.
- **Crisis Intervention** – An individualized supportive service for justice involved individuals who are experiencing intense difficulty or emergency, related to reentry
- **Employment services/professional development** - refer to programs and resources designed to assist individuals who have recently left the justice system in finding employment and improving their career development. These services often include job training, job placement assistance, mentoring, and support for overcoming barriers to employment, such as barriers related to criminal records or lack of prior work experience.
- **Substance use disorder treatment** - support provided to individuals with substance use disorders who are returning to society after incarceration. This includes transition planning and support to ensure they have access to necessary services such as medication, treatment, housing, health care coverage, and other support services. The goal is to facilitate a smooth reentry into the community and prevent recidivism.
- **Family reunification** – involves efforts to bring family members back together, particularly for individuals who have been incarcerated, ensuring they can support their families effectively during their transition back into society.
- **Other** - A service area not listed. Please specify the service area(s).

Report program outcomes for new and continuing clients receiving services this quarter. Grantees should have or develop a way in which they evaluate success in their programing. Whether that is measured by a client's successful completion of a program or service, the client met pre-determined goals (set at the start of client/organization relationship), the client completed a pre and post service survey that indicated changes, etc.

Number of clients completing program requirements and discharged successfully this quarter.

Number of clients who did not complete the program successfully and discharged this quarter.

Number of clients who set individual goals within their program. Goals should be determined by the client near the

beginning of the service relationship. The way of collecting this is the provider's choice but could be an intake form, survey, etc.

Number of clients who met a goal they set. This number should not exceed the number of clients who set goals.

Of those clients who met a goal, types of goals met this quarter per category.

- Stable housing acquired
- Gainful employment acquired
- Educational goals/needs met
- Family reunification achieved
- Mental health improvements achieved
- Health care obtained
- Legal goals met
- Other

