OVSJG
Office of Victim Services and Justice Grants

GovGrants

Technical Assistance (TA) Quick Guide

User Guides – step-by-step guides that will walk you through how to execute tasks in GovGrants	
Access all user guides and how-to videos at this link:	
https://tinyurl.com/juv9wjpb	
Quarterly Wrap Trainings – optional refresher trainings, virtual only.	
Reimbursement Requests	11/10/26, 10 – 11am
Progress Reports	1/12/27, 10 – 11am
Amendments, Spend Down and De-Obligations	4/6/27, 10 – 11am
Site Visits	7/6/27, 10 – 11am
Closeouts	TBD
Email your Grant Manager – to triage and troubleshoot some EGMS issues.	
EGMS office hours – optional, held biweekly Thursdays, 10 – 11am on Zoom. Please use a computer to join.	
Q1: 10/22/26, 11/5/26, 11/19/26, 12/3/26, 12/17/26	
Q2: 1/14/27, 1/28/27, 2/11/27, 2/25/27, 3/11/27, 3/25/27	
Q3: 4/8/27, 4/22/27, 5/13/27, 5/27/27, 6/10/27, 6/24/27	
Q4: 7/8/27, 7/22/27, 8/5/27, 8/19/27	
Email us at ovsjgEGMS@dc.gov – Available during business hours (9:00am – 5:00pm)	

Please include in your email: Your organization name, the subaward EGMS-id, a brief description of the issue, and a screenshot that includes the entire browser window.

Typically, we will respond within 2 business days, though response times will fluctuate based upon the nature of your issue and the volume of requests to the inbox. Your patience is appreciated. Some issues require backend coding assistance from our contractor, and those issues will typically take longer to troubleshoot and resolve (72 hours to 2 weeks, dependent on complexity).