

Office of Victim Services and Justice Grants

FY24 Consolidated Request for Applications (RFA) Crime Victim Services

Questions and Answers

June 8, 2023

Question 1: I wanted to confirm the due date of the application. In the NOFA and on pages four and five of the RFA, the due date is listed as June 15, 2023. On pages 17 and 18 of the RFA, the application due date is listed as June 5, 2023.

Answer: The correct deadline is June 15, 2023. An amendment to the application has been posted.

Question 2: I'm reviewing the last section on page 8 of the RFA and want to make sure I understand. Do eligible program activities include professional training for service providers working with underserved communities or only direct engagement with the individuals within the underserved communities? I see that training of criminal justice personnel is allowed, but I was not sure about training other professionals (ie mental health providers).

Answer: Activities related to Professional Training are eligible as per the RFA, regardless of target service population.

Question 3: Can you provide some guidance on calculating FTEs for the work plan?

Answer: The calculation of full-time equivalent (FTE) is an employee's estimated hours that will be spent on the grant funded project divided by the employer's hours for a full-time workweek. When an employer has a 40-hour workweek, employees who are scheduled to work solely on the grant funded project are 1.0 FTEs. Employees who divide their time between the grant funded project and other non-grant funded projects should be calculated on the actual hours spent on the grant funded project. For example: An employee who works 18 hours a week in a 40-hour work week would be calculated as 0.45 FTE.

Question 4: Regarding the FY2024 Consolidated Request for Applications Crime Victim Services, is there an opportunity within this funding to expand the continuum of housing to include affordable housing?

Answer: Affordable housing would be considered eligible, provided that housing is specifically for crime victims RFA.

Question 5: As part of our proposal, can we include a programmatic event that will have multiple funders and so will only be partially funded by OVSJG? Example, an arts based DV event that has some elements funded by another agency.

Answer: Yes. Applicants are encouraged to leverage other funding resources.

Question 6: We understand that OVSJG is local funding, so can funding cover staff training that takes place outside of Washington, DC. (e.g. a GBV training that is physically located in New York, but staff will use the tools/lessons learned to serve DC clients.)

Answer: Yes.

Question 7: Does this grant include funding for affordable housing?

Answer: See question 4 above.

Question 8: Can you apply for more than one pot of funding? If yes, can you apply for more than one pot of funding in one application or do you have to submit separate applications for each pot of funding? Note that #13 on the application in ZoomGrants allows you to select multiple funding sources. Should we check multiple sources on the application, and if we select 1 funding source are there any recommendations for how to determine which type of funding that an organization should apply to?

Answer: Applicants have the discretion to submit 1 or more applications, depending on the nature of the project that is proposed. As noted, you are able to select more than one funding source in ZoomGrants.

Applicants may select, based on their read of the RFA, 1 or more funding sources that is within the discretion of the applicant, depending on what proposed activities they are presenting in their application. Any additional guidance around what applicants should select is going to differ organization to organization, and while the application is open, we are unable to provide personal technical assistance.

Question 9: Can the same organization provide both an MOU and letter of support?

Answer: It is in the applicant's discretion whether they'd like the same organization to provide both an MOU and a letter of support.

Question 10: If we submit an MOU and one letter of support, would the MOU serve as the second letter of support?

Answer: No

Question 11: Are the required documents clearly marked in the application? I see some in yellow and others not in yellow.

Answer: Yes. There is an application checklist in the back of the RFA.

Question 12: Can we submit de minimis costs in the budget this year?

Answer: Indirect costs are always allowable, and applicants can choose to request the de minimis or indirect based on their agency NICRA agreement.

Question 13: Is there a set amount of money that will be awarded for VOCA, STOP or local?

Answer: There is not. Applicants should apply for the funding amount that will allow them to complete a successful program.