

MURIEL BOWSER
MAYOR

January 12, 2023

The Honorable Phil Mendelson
Chairman
Council of the District of Columbia
John A. Wilson Building
1350 Pennsylvania Avenue, NW, Suite 506
Washington, D.C. 20004

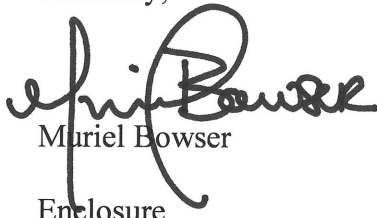
Dear Chairman Mendelson:

I am pleased to transmit to the Committee on the Judiciary and Public Safety the 2022 Annual Report of the Address Confidentiality Program (ACP), provided pursuant to D.C. Official Code § 4-555.11.

The report summarizes the work undertaken by the Address Confidentiality Program from October 1, 2021 through September 30, 2022; describes the program; outreach and training; Application Assistants; and the ACP case tracking system.

If you have any questions regarding the report, please contact Cheryl Bozarth, Interim Director of the Office of Victim Services and Justice Grants, at 202-727-6552, or by email at cheryl.bozarth@dc.gov.

Sincerely,


Muriel Bowser

Enclosure



ADDRESS
CONFIDENTIALITY
PROGRAM

Address Confidentiality Program Fiscal Year 2022 Annual Report

Address Confidentiality Program

Fiscal Year 2022 Annual Report

The Address Confidentiality Program (ACP), administered by the Office of Victim Services and Justice Grants (OVSJG), provides substitute address and mail forwarding to: (1) eligible victims of domestic violence, sexual assault, stalking, and human trafficking; (2) employees and volunteers of organizations that primarily serve eligible victims; and (3) employees and volunteers of reproductive health organizations. This program is intended to help protect participants who fear for their safety by removing their address information from District government agency public records.

This report, required by D.C. Official Code § 4-555.11, details program activity between October 1, 2021, and September 30, 2022.

Operations

Between October 1, 2021, and September 30, 2022, 34 applications were received, 28 were approved, two were declined, one was deemed incomplete, and three are pending.

The average processing time for an application, from submission of a completed application to a determination by OVSJG, was 3.7 days. That is substantially faster than the 10-day processing time permitted under ACP policy.

In FY22, there were 41 calls and emails requesting information about the ACP and how to apply.

Outreach and Training

In FY22, the ACP utilized web-based training software to provide 19 web-based trainings and informational sessions to 2,919 people, including community-based victim service providers, advocates, and Metropolitan Police Department staff.

Application Assistants

In FY22, the ACP refined the application process and provided additional trainings to make it easier to submit applications. Ten trainings were held, which were attended by 38 application assistants (“AA’s”).

The ACP also created new materials for the AA’s to answer common questions or issues. These resources include:

- An online interactive booster training to recertify an AA for 2 years,
- The creation of networking events and training opportunities for all AA’s. There were 4 sessions and a total of 55 attendees, and
- Quarterly newsletters to inform AA’s of program updates, trends, laws, and other helpful tips.

Application

The application was translated into Spanish. Upon request, all materials can be translated into Spanish, French, Korean, Chinese, Vietnamese, and Amharic – the six primary languages spoken in DC.

Additional Information

Program materials and additional information can be viewed on the ACP webpage at: <https://ovsjg.dc.gov/acp>.